



**Amendment #1**

**Request for Qualifications (RFQ)  
RFQ No. 2023TPTS001  
RFx Number: 3140003637**

**Questions and Answers**

Number	RFQ Section, Page No.	Questions/Request for Clarification	Answer
1	2.2 Scope of Services, Page 8	This section references Residential Care Services. Since our current contract with you also has Therapeutic Foster Care Services and Group Home Services, we assume we include those services too in this response. Is that correct?	Yes, any services your facility offers can be included in your response. MDCPS would like to identify all possible services available for standby/emergency placement.
2.	2.4 Insurance, Page 12	I don't see it specified, but will we be required to have Bond Insurance since we already have Certificates of Insurance on file with you showing proof of our coverage?	A certificate of insurance is sufficient. Please ensure that all insurance requested in section 2.4 is provided.
3	3.3.3 Technical information, Page 16	If the answer to number 1 above is yes, then how many pages per type of service are we allowed to have for the technical information? Would that be 10 total or 10 per program type? For example, can we have 40 pages (if needed) to cover Intensive Residential Treatment, Regular Residential Treatment, TFC, and Group Homes?	The technical information section should contain no more than ten pages for all services offered. Additional information not covered in the technical section can be added as attachments or in the management section. All pages after the specific limit (10 pages) will not be reviewed by the evaluation team during the technical review section of the evaluation.
4	3.3.4 Cost Information, Page 16 & Attachment L-Cost Form,	Again, if number one is yes to the question above, then to clarify, do we need to include one Cost Form Attachment L that has each program listed on	Only one cost form is needed. Please list the available services on one form (Cost Form - Attachment L).

	Page 43	the table? Or do we submit one Cost Form Attachment L by program type? For instance, one Attachment L for TFC, One for GH, one for Regular Residential, and one for Intensive Residential?	Additional forms can be used, if necessary.
5.	3.3.4 Cost Information, Page 16	If we do list all services as noted above, we are assuming we need to also send separate cost summaries as justification per program type. Is this correct?	Yes, this is correct.
6.	3.3.4 Cost Information, Page 16	For the cost summary justifications, can this be our own budget form that we utilize?	Yes, submitters may use their own budget form. When utilizing an existing budget form, please ensure that the line items do not contain names of staff, children served, or facility names and abbreviations.

**Please acknowledge receipt of Amendment One by completing and returning Acknowledgement of Amendment Form (Attachment H) with your qualification package no later than November 21, 2023, 12:00 p.m., CT.**